

Not yet a member of IIMC? You are missing out!

Membership in IIMC provides so many wonderful benefits and opportunities. IIMC's mission is to promote continuing education and certification through university and college-based institutes and academies and to provide networking solutions, services and benefits to its members worldwide.

Imagine networking with a clerk in England, the Netherlands or Canada. Need advise? Email your buddy in Texas. Join something that is bigger than yourself and offers perspectives that reside 'outside the box!'

The IIMC Foundation is the scholarship and grant arm of IIMC whose financial contribution to members worldwide can not be stressed enough. Funds raised through voluntary contributions, fundraisers, silent auctions, etc. all go towards clerk education. So many clerks across the world have been privileged to received funding over the years to attend an IIMC Conference or an approved IIMC Institute and Academy.

So, what are you waiting for.....fill out the attached membership form and join today!



International Institute of Municipal Clerks

Professionalism in Local Government through Education

International Institute of Municipal Clerks

Our Mission: *The International Institute of Municipal Clerks (IIMC) is a professional, non-profit association that promotes continuing education and certification through university and college-based institutes and provides networking solutions, services and benefits to its members worldwide.*

- 14,000 plus members in 12 countries
- Education programs through 46 Institutes with University/Academic Affiliation
- CMC and MMC certification
- Athenian Leadership Society Dialogues (**10 Dialogues to become a Fellow**)
- Study Abroad Programs – September 2023 – Amsterdam, the Netherlands
- On-Line Distance Education Course
 - ❖ Ed2Go (18 – 20 courses)
 - ❖ MindEdge (40 plus courses)
 - ❖ Arizona State University Management Program
 - ❖ University of Wisconsin at Green Bay
 - ❖ Captus Press – 11 online courses
 - ❖ NACo Leadership online courses
- Membership
 - ❖ Membership belongs to the individual
 - ❖ Membership fee based on Municipality's population (3-tiered rate)
- Annual Conferences
 - ❖ 2022 – Little Rock, AR
 - ❖ 2023 – Minneapolis, MN
 - ❖ 2024 –Calgary, Alberta, Canada
 - ❖ 2025 – St. Louis, MO
 - ❖ 2026 – Reno, NV
 - ❖ Educational, Offsite, Athenian Dialogues, Academy sessions, General Sessions
 - ❖ Conference Grant Program for Each Region (2/per Region)
 - ❖ 40 + exhibitors/Networking opportunities
 - ❖ CMC/MMC Points and Hours Awarded for attendance
- Web Site Resource Center - Technical and "how to" publications on:
 - ❖ NAGARA/IIMC 15 Technical Bulletins – complimentary to members
 - ❖ National Association of Parliamentarian's Book - *Procedures In Local Government*
 - ❖ CD version of Robert's Rules of Order – Full folio searchable.
 - ❖ Eli Mina's - *Guide To Minute Taking*
- Monthly On-Line E-News Digest magazine
- Weekly On-Line E-Briefing communique
- Web Site/Social Media
 - ❖ Facebook • YouTube • IIMC CareerCenter
 - ❖ IIMC Salary Survey
- Personalized member benefits
 - ❖ Windfall Affinity Programs for members
 - ❖ Discounted car rentals for Conference



IIMC FOUNDATION

- Separate Board of Directors
 - Class A - seven active or retired members in good standing with IIMC.
 - Class B - one person in the field of education.
 - Class C - one person in the field of finance.
 - Class D - one person in the field of government.
 - Class E - four people in the field of foundations or corporations.
 - Class F - one person from the community at large.
 - Class G - IIMC President, President Elect, and Vice President
 - Class H - IIMC Executive Director

IIMC FOUNDATION Fund Balance is more than \$3.5 million including the Restricted Fund and Unrestricted Funds. **Restricted Funds** are Individuals, Associations and Corporate Endowments. Only the Interest minus Inflation each year can be used. **Unrestricted Funds** are funds from Voluntary Contributions, Fundraisers, Silent Auction, etc.

CMC, MMC, Distance Learning Scholarships and State/Provincial Educational Grants awarded annually. Each year the IIMC FOUNDATION Board can give up to 7% of the Unrestricted Funds minus inflation back to IIMC for Educational Programs. It is up to the IIMC Board to use these funds for Membership Education.

- Contributions are never spent. Educational contributions back to IIMC – Over \$2 million since 1984 are reinvested.
- Investment earnings flow back to IIMC:
 - ❖ Scholarships - 30 plus awarded annually for attendance at IIMC Institutes, Academies
 - ❖ Special education initiatives (i.e. education summit, distance learning)
 - ❖ Education programs at Annual Conference
 - ❖ Study Abroad Education Program
 - ❖ Region Stipends for IIMC Education Programs (two per Region)
 - ❖ James Tinnin Scholarships for Online Education Programs



REGION DIRECTOR MEMBERSHIP CHALLENGE MEMBERSHIP APPLICATION

International Institute of Municipal Clerks

8331 Utica Ave., #200 • Rancho Cucamonga, CA 91730 • (909/944-4162) • FAX (909/944-8545)

PLEASE COMPLETE ENTIRE FORM PRIOR TO RETURNING TO IIMC

Deadline: March 1, 2022

Mr Ms. Name _____ Title _____

Municipality (city/village/town) _____ Municipal Pop _____ Municipality Website _____

Mailing Address _____ Shipping Address _____

Municipality _____ State/Province _____ ZIP/Postal Code _____

Business Phone () _____ FAX () _____ Country _____

Work E-mail _____ Home E-mail _____

Home Address _____ Cell Phone () _____

City _____ State/Province _____ ZIP/Postal Code _____

I was previously an IIMC member in: (Municipality) _____ (State/Province) _____

Enclosed is CHECK for \$ _____ (payable in U.S. Funds to IIMC) Signature _____ Date _____

AE/VISA/MC# _____ Exp. date _____ Signature _____ Total amount charged _____

I hereby swear & affirm I am eligible for the membership classification of _____ (insert member type)

Signature _____ Date _____

Region Director's Name: *Susan Haag* Date: *4/15/21*

State/Province/Country *New York, USA, Region 1*

MEMBERSHIP DEFINITIONS

BD 21-22

FULL MEMBER

Full members are Municipal Clerks, City Secretaries, Recorders, Legislative Administrators and Directors of Corporate Services and/or an individual who serves a Legislative Government Body (LGB) in an administrative capacity with management responsibilities and whose duties include four of the following: • General Management • Records Management • Elections • Meeting Administration • Management of by-laws, Articles of Incorporation, ordinances or other legal instruments • Human Resources Management • Financial Management • Custody of the official seal and execution of official documents.

ADDITIONAL FULL MEMBER

Additional Full Members are fully qualified members from the same organization. This would essentially be Deputy Clerks within the same City, but could be other individuals provided they would qualify under the definition of Full Member. A city must have one Full Member before they would be eligible to have Additional Full Members.

ASSOCIATE MEMBER

Associate Members are individuals serving a legislative body in a capacity not previously defined. In other words if someone serving a legislative body does not qualify for Full Membership they would be able to join as an Associate Member. Associate members have the right to vote, BUT CANNOT hold office or obtain certification, but they can take advantage of education programs and should they eventually assume the job of Clerk or Deputy, they could then apply for certification. A Full Member who is in transition (between jobs) would automatically become an Associate Member until they reassume the position of Clerk. Associate members would also pay a lower fee.

ANNUAL DUES

Full Member Population

- up to 20,000 -- \$175
- 20,001 to 200,000 -- \$215
- Over 200,001 -- \$275
- Outside North America -- \$60

• Additional Full Member \$115

- Associate Member \$115
- Retired \$35
- Overseas Associate Member \$60