

CTCA Executive Committee Meeting Minutes
Wednesday, September 22, 2021 at 3:30 PM
In person & Zoom Meeting

ATTENDANCE

In Person: Kate Wall, President; Patty Spruance, First Vice President; Lisa Dalton, Second Vice President; Katie Sandberg, Assistant Secretary; JoAnn Doyle, Assistant Treasurer
Lisa Bergh, Fairfield County; Carol Anderson, Litchfield County; Marc Garofalo, New Haven County; Gayle Furman, New London County; Cheryl Grist, Windham County

Via Zoom: Antoinette Pancaro, Treasurer; Ryan Curley, Middlesex County; Lori Tollmann, Tolland County

Absent: Kelly Bilodeau, Secretary

CALL TO ORDER

The meeting was called to order at 3:34 PM by President Wall.

TREASURER'S REPORT

Treasurer Antoinette Pancaro presented the treasurer's report. As of 9/21/2021 the checking account balance is \$160,752.14, the reserve account balance is \$55,751.27 and the scholarship account balance is \$5,889.06. Not all conference fees or incomes have been reported at this time. President Wall asked for a motion to approve the treasurers report as presented. Motion to approve the treasurers report was made by Gayle Furman; seconded by Lisa Bergh. Upon unanimous voice vote motion passed.

DISCUSSION OF MCDOWELL COMMUNICATIONS GROUP

McDowell Communications Group creates instructional videos which could be used to assist in educating voters on the absentee ballot process and videos could be shared on towns social media sites and websites. Questions were discussed of whom should be responsible for paying the fee: CTCA, SOTS, CCM etc and this would be something we could budget for and utilize for elections in 2022 and forward. It was also mentioned that Dave Campo, Waterford Town Clerk made his own instructional videos during the 2020 election cycle that were helpful to voters we may be able to utilize.

DISCUSSION OF FUNERAL HOMES – E-SIGNATURES ON CREMATIONS

Funeral directors have shown interest in wanting to continue using digital signatures on cremation permits as previously allowed by Executive Order. Currently a wet signature is required and this allowance would have to be passed through new legislation.

DISCUSSION OF WEBSITE UPDATE

President Wall discussed the concern that the website needs updating and refreshing. Discussion included the possibility of finding a new website vendor for the CTCA site.

President Wall also mentioned the possibility of forming a new website update committee to explore updating the website which would be approx. 7 people including members from the technology committee, the website committee and others if interested.

APPROVAL OF MINUTES

President Wall asked for a motion to approve the minutes from the meeting of March 10, 2021.

Motion to accept the minutes was made by Lisa Bergh; seconded by Patty Spruance.

Upon unanimous voice vote motion passed.

President Wall asked for a motion to approve the minutes from meeting May 20, 2021.
Motion to accept the minutes was made by Gayle Furman; seconded by Katie Sandberg.
Upon unanimous voice vote motion passed.

President Wall asked for a motion to approve the minutes from meeting July 21, 2021.
Motion to accept the minutes was made by Lisa Bergh; seconded by Gayle Furman.
Upon unanimous voice vote motion passed.

President Wall asked for a motion to approve the minutes from meeting August 16, 2021.
Motion to accept the minutes was made by Patty Spruance; seconded by Gayle Furman.
Upon unanimous voice vote motion passed.

ADJOURNMENT

Motion to adjourn was made by Carol Anderson; seconded by Lisa Bergh.
Meeting adjourned at 4:10 PM.