

**CTCA Executive Committee**  
**Monday, June 22, 2020**  
**10:30 a.m. Emergency Conference Call**

**ATTENDANCE**

CTCA Executive Committee: Anna Posniak, President; Patty Riley, First Vice President; Kate Wall, Second Vice President; Dawn Rees Mooney, Secretary; Katie Sandberg, Assistant Secretary; Betsy Barrett, Treasurer; Antoinette Pancaro, Assistant Treasurer  
County Vice Presidents: Debbie Halsted, Fairfield County; James Krupienski, Hartford County; Carol Anderson, Litchfield County; Ryan Curley, Middlesex County; Debra Patrick, New London County; Lori Tollmann, Tolland County; Sherri Mutch, Windham County (Absent: Marc Garofalo, New Haven County)

**CALL TO ORDER**

The Conference Call was called to order at 10:30 a.m. by President Posniak.

**CTCA 2020 FALL CONFERENCE**

President Posniak reminded the board that the CTCA Fall 2020 Conference is currently scheduled for September 23-25 at Water's Edge. She explained that this event gathers in one room approx. 200 people, some driving or flying in from other states, and falls just one week before town clerks begin issuing absentee ballots for the November Presidential Election. President Posniak shared that she is leaning toward cancelling the conference and asked if anyone felt strongly in favor of holding the conference. No one voiced support to hold the conference. Carol Anderson added that steps have already been taken to offer the Friday education class on women's suffrage via Zoom. (She also noted that the postponed May class entitled "Back to Basics" will be held via Zoom in August.) President Posniak agreed to contact SOTS to ask that they prepare and offer an online informational session for clerks containing the information they would have shared at the conference. She further noted that the Water's Edge has agreed to apply the deposit to a future conference.

**\*A motion was made by Carol Anderson and seconded by James Krupienski to cancel the CTCA 2020 Fall Conference scheduled for September 23-25; motion passed unanimously.**

President Posniak then discussed refunding registration fees. Detailed discussion followed of procedures and all agreed that refunding fees would be the cleanest option. Treasurer Betsy Barrett noted she has already refunded 20-23 checks, with 81 remaining, and asked that the CTCA membership be instructed to email her only if they paid the fees with a personal check. All other refunds will be issued to the towns. The Board also discussed setting a reasonable fee for the on-line education class to be determined once the cost to provide the class is finalized.

**\*A motion was made by James Krupienski and seconded by Ryan Curley to refund the remaining CTCA 2020 Spring Conference registration fees which were being applied to the Fall Conference; motion passed unanimously.**

President Posniak noted she will notify Conference Committee Chair, vendor chair and state agency contact.

**\*A motion was made by James Krupienski and seconded by Ryan Curley to adjourn the conference call at 10:55 a.m.; motion passed unanimously.**

Respectfully submitted,

Dawn Rees Mooney  
CTCA Secretary