

**CTCA Executive Committee**  
**Thursday, June 11, 2020**  
**1:00 p.m. Conference Call**

**ATTENDANCE**

CTCA Executive Committee: Anna Posniak, President; Patty Riley, First Vice President; Kate Wall, Second Vice President; Dawn Rees Mooney, Secretary; Katie Sandberg, Assistant Secretary; Betsy Barrett, Treasurer; Antoinette Pancaro, Assistant Treasurer

County Vice Presidents: Debbie Halsted, Fairfield County; James Krupienski, Hartford County; Carol Anderson, Litchfield County; Ryan Curley, Middlesex County; Marc Garofalo, New Haven County; Debra Patrick, New London County; Lori Tollmann, Tolland County; Sherri Mutch, Windham County

Invited Guests: Beth Frugale, CT Department of Public Health

**CALL TO ORDER**

The Conference Call was called to order at 1:05 p.m. by President Posniak who introduced DPH's Beth Frugale.

**ONLINE DEATH REGISTRY**

Beth Frugale welcomed thanked everyone for their time. She explained that the pilot of the Online Death Registry in New London planned for March was postponed until July 1, 2020. She noted that this online system will greatly improve the timeliness of reporting COVID deaths to the federal government. Her hope was that town clerks could begin keying in the data this July, in lieu of mailing copies to DPH, because funeral directors were too busy, and was looking for feedback. A demonstration and in-depth and detailed discussion of procedures followed. The group discussed technical issues at length, including the requirement that a scanner be used since many towns only have a land record scanner and security issues with social security numbers, as well as training, timeline, processing fees, and more. Possible funding options to purchase scanners were discussed including the dollar fund and FEMA. Beth explained that the goal of this system is to integrate workflow, minimize funeral directors driving and allow town clerks to collect fees, eliminating sub-registrars. She also noted that the system could be implemented incrementally with the objective of having all towns online by August 2021.

President Posniak explained that she would reach out to the Executive Board for their consensus now that the group has more information.

**\*A motion was made by Ryan Curley to adjourn the conference call at 2:30 p.m.; motion passed unanimously.**

Respectfully submitted,

Dawn Rees Mooney  
CTCA Secretary