

CTCA Executive Committee Meeting Minutes
Thursday, May 4, 2023
2:00 P.M.
ZOOM Meeting

ATTENDANCE

CTCA Executive Committee: Patty Spruance, President, Lisa Dalton, First Vice President, Marc Garofalo, Second Vice President, Kelly Bilodeau, Secretary, Katie Haring, Assistant Secretary, JoAnn Doyle, Treasurer, Pamela Theroux, Assistant Treasurer

County Vice Presidents: Lisa Bergh, Fairfield VP, Bonnie Armstrong, Hartford VP, Catherine Dupont, Litchfield VP, Bob Siegrist, Middlesex VP, Leonard Greene, New Haven VP, Gayle Furman, New London VP, Elizabeth Waters, Tolland VP, Christine Bright, Windham VP

Kate Wall, Immediate Past President

CALL TO ORDER – The ZOOM meeting was called to order at 2:03 p.m. by President Spruance.

Approval of minutes – Minutes of April 19, 2023, were presented for approval.

A motion was made by Bonnie Armstrong to approve the minutes and seconded by Lisa Dalton; motion passed unanimously.

Treasurer's Report – Treasurer JoAnn Doyle presented the treasurers report. As of 4/30/23 income totaled \$211,349.00 and expenses totaled \$160,761.60.

Motion to approve the treasurers report was made by Katie Haring; seconded by Pamela Theroux; motion passed unanimously.

Conference Debrief - Marc Garofalo, Second Vice President gave a conference debrief. He thanked everyone for their help. There were around 100 attendees for the Wednesday evening reception. Thursday and Friday were well attended with about 75 clerks attending the Friday class. 22 vendors were present at the conference allowing us to raise \$10,000 from sponsorships. The hotel staff was very accommodating throughout the conference. Unfortunately, many had parking issues, but the parking garage is managed by a separate company from the hotel. Marc opened the floor for Comments and the feedback was positive. He ended by suggesting that each county should have a representative on the conference committee.

Swearing in of County VP's - Bonnie Armstrong, Hartford VP, Bob Siegrist, Middlesex VP, Elizabeth Waters, Tolland VP, Christine Bright, Windham VP were sworn in by President Spruance.

Committee Vacancies – President Spruance addressed the County VP's to let them know she would like to get to know each county and she would be happy to attend a county meeting to meet everyone. She reinforced that they play a significant role in getting information to association members. Boards and Commissions will be updated on the website soon and President Spruance emphasized the importance of the vacancies being filled.

Legislative Updates – President Spruance mentioned that the Secretary of State’s office has been holding webinars. She encouraged everyone to attend the webinars. Kate Wall, Immediate Past President stated that the association must stay unified on the bills.

Other Matters – Lisa Dalton, First Vice President asked everyone to promote participation committee participation and encouraged the committees to meet more regularly.

***Upon a motion by Marc Garofalo, seconded by Leonard Greene and unanimously passed, the meeting was adjourned at 3:01 p.m.**

Respectfully submitted,

Kelly Bilodeau, CTCA Secretary