

CTCA Executive Committee Meeting Minutes
Thursday, March 29, 2023
11:30 A.M.
ZOOM Meeting

ATTENDANCE

CTCA Executive Committee: Kate Wall, President, Patty Spruance, First Vice President, Lisa Dalton, Second Vice President, Kelly Bilodeau, Secretary, Katie Haring, Assistant Secretary, Antoinette Pancaro, Treasurer, JoAnn Doyle, Assistant Treasurer

County Vice Presidents: Lisa Bergh, Fairfield VP, Bonnie Armstrong, Hartford VP, Kim Garvis, Middlesex VP, Marc Garofalo, New Haven VP, Gayle Furman, New London VP, Cheryl Grist, Windham VP

Absent: Anna Posniak, Immediate Past President & Legislative Committee Co-Chair, Carol Anderson, Litchfield VP, Lori Tollmann, Tolland VP

CALL TO ORDER – The ZOOM meeting was called to order at 11:33 a.m. by President Wall.

IRS Status Update – President Wall gave an update on the revoked CTCA non-profit status and the progress of the auditors. The auditors have progressed quicker than expected. The auditor has completed the IRS Form 990s for 2009 through 2022 and will be completing the Form 1024 reinstatement application within a few weeks. The issue is that the approval of the membership is required for expenditures exceeding \$2,000. She further explained that information would be shared with the membership today along with a survey monkey for voting purposes. The survey will need to be completed by Monday.

President Wall gave the floor to Antoinette Pancaro, Treasurer to share information about the process and her work with the CPA. Antoinette reinforced that all audits were done and is meeting with the CPA next week. A progress payment would be due at that meeting and the remaining amount would become due once all items are processed. The cost would be \$8000 which includes all 990s and an additional \$600 for the 1024 IRS reinstatement application. The application can be completed through the online portal. Questions followed for Antoinette relating to potential penalties that might be imposed by IRS. She will be discussing this with the CPA next week when they meet because she was uncertain.

President Wall notified everyone that the exemption will not be active for this conference and that it will increase costs. She went on to thank Antoinette for all her efforts with this process and for educating everyone, so it won't happen again. Antoinette followed by letting everyone know that she will be available after her term ends to assist.

A motion was made by Kim Garvis to approve sending to the CTCA Membership a payment approval to RAL, CPA, LLC as an emergency expenditure. The vote will be in the form of Survey Monkey. The motion was seconded by Patty Spruance; motion passed unanimously.

A motion was made by Lisa Dalton to approve the payment of \$8,000 to RAL, CPA, LLC for completion of IRS Form 990 for 2009 through 2022 and Form 1024 for the Reinstatement Application Form and approval of \$600 payment to the IRS for the application fee. The motion was seconded by Patty Spruance; motion passed unanimously.

Other Matters – President Wall gave an overview of the Online Land Records Portal Bill and stated that the Dog License Bill was an ongoing issue.

Adjournment – Meeting adjourned at 11:48 PM.

Respectfully submitted,

Kelly Bilodeau, CTCA Secretary