



January 12, 2010

Dear Region I IIMC Members:

Please join us for the annual Region I meeting on March 25 and 26, 2010 at the historical Biltmore Hotel in Providence, RI.

We will update you on happenings at IIMC and get your feedback to relay to the full board. Region I continues to be less active than the other regions in the country, and we need to change that by getting our members more involved in meetings, committee work and annual conferences. Please bring an item for the teacup auction to help raise funds for the Region I account. We will be guests of Sen. Betty Crowley Retired City Clerk of Central Falls, RI and Past President of the New England Association of City & Town Clerks. We are excited about the program she has planned for us at the State House.

You must reserve your room directly with the hotel by February 19<sup>th</sup> to get the guaranteed rate of \$129.00 per room. Additional person charge is \$20.00. We encourage car pooling as the overnight parking fee is \$24.00. We have put together a two day package with events both days. You may sign up for one or both days.

Please register by March 5, 2010.

We look forward to meeting you and hearing your thoughts about our organization. See you in Providence!

James G. Mullen Jr., CMC  
Town of Milton Town Clerk  
525 Canton Avenue  
Milton, MA 02186  
Tel: (617) 898-4859  
jmullen@townofmilton.org

Bernice K. Dixon, CCTC  
Town of Vernon Town Clerk  
14 Park Place  
Vernon, CT 06066  
Tel: (860) 870-3662  
bdixon@vernon-ct.gov



**INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS  
REGION I  
ANNUAL MEETING  
March 25 – 26, 2010**

**Biltmore Hotel 11 Dorrance St.; Providence, RI 02903  
401-421-0700 or 800-294-7709**

**BUSINESS MEETING AGENDA**

**Thursday, March 25, 2010**

1:30 P.M. – 2:30 P.M.	Meeting Registration
2:45 P.M.	Welcome
3:00 P.M. – 3:45 P.M.	Walk to RI State House
4:00 P.M. – 4:30 P.M.	Presentation in Senate Chamber
4:30 P.M. – 5:30 P.M.	Tour of RI State House
5:30 P.M. – 6:00 P.M.	Address by Senate President
6:00 P.M. – 8:00 P.M.	Dinner in Senate Dining Room

**Friday, March 26, 2010**

8:00 A.M. – 9:00 A.M.	Breakfast
9:00 A.M. – 10:30 A.M.	Business Meeting – Region I Directors Jim G. Mullen Jr., Milton, MA Bernice K. Dixon, Town of Vernon, CT
10:30 A.M. – 11:00 A.M.	Coffee Break and Tea Cup Raffle
11:00 A.M. – 12:30 P.M.	Glenn Miller, Resource Int. Employee Assistance Services
12:30 P.M.	Lunch
2:00 P.M.	Safe Trip Home

**MEETING REGISTRATION FORM**

Registration Fee (includes Breakfast, Coffee Break, Lunch, and Dinner) - \$95.00 per person. Thursday or Friday only \$50.00.

Make Checks Payable to IIMC Region I. Mail with Registration form to:

James G. Mullen Jr.  
Town of Milton Town Clerk  
525 Canton Avenue  
Milton, MA 02186

NO LATER THAN March 5, 2010.

Please feel free to call or email with questions. Rooms are \$129.00, \$20.00 Additional Person Charge. Hotel reservations should be made directly with the hotel (number above) under IIMC Region I, no later than February 19<sup>th</sup>. Check-In Time – 3:00 P.M. – Check-Out Time 11:00 A.M.

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**INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS  
REGION I  
ANNUAL MEETING**

**Name** \_\_\_\_\_ **Title** \_\_\_\_\_

**Nickname to appear on badge** \_\_\_\_\_

**Municipality** \_\_\_\_\_ **Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Email address** \_\_\_\_\_

**Please indicate if you are staying for lunch on Friday, March 26<sup>th</sup> Yes** \_\_\_\_\_ **No** \_\_\_\_\_