

# Annual Report

## By-laws Committee

There were by-law changes made at both the Annual Meeting this past spring and at the Fall Conference.

At the Annual Meeting the following changes were approved:

- ❖ notices for Executive Committee meetings can be made by email
- ❖ all committee meetings including the Executive Committee can now be held using our website or by conference call with the votes recorded by email
- ❖ any Special Meeting of the Connecticut Town Clerks Association can be noticed by email.

At the Fall Conference the following changes were approved:

- ❖ the Second Vice-President was re-established
- ❖ the office of Assistant Secretary was created
- ❖ the President may designate a Sergeant at Arms
- ❖ the County V.P.'s were designated the Nominating Committee
- ❖ the following committees were created: Advanced Education Committee, CTCA History Committee, Implementation, Website, Mentor, and Liaison consisting of the following:
  1. Secretary of the State
  2. Freedom of Information
  3. State Elections Enforcement Commission
  4. Department of Health
  5. Department of Consumer Protection
  6. Department of Environmental Protection
  7. Department of Revenue Services
  8. Department of Agriculture.
- ❖ the following committees were dropped: Vitals and Secretary of the State/Freedom of Information.

The starting and ending dates for committee memberships was standardized for committees except the Legislative Committee starting dates follow the legislative session calendar