

CONNECTICUT TOWN CLERKS ASSOCIATION, INC.

EXECUTIVE BOARD MEETING

September 13, 2006, Wednesday, 4:00 p.m.

Bristol Board of Education Building

29 Church Street, Bristol, CT

Sandra Russo, President, called the meeting to order at 4:10 p.m. for the purpose of focusing on the website tutorial. She noted that there would not be time to conduct regular business and we would have an Executive Board meeting on September 20th at the Fall Conference.

The following Officers/County Vice Presidents were in attendance:

Sandra Russo
Joe Camposeo
Laura Francis
Marguerite Phillips
Sarah Becker
Beth Birmingham
Joe Quartiero
Deb Denette
Joyce Massena
Theresa Pac
Irene Masse
Leslie Cotton

Also attending was Patty Spruins from Canterbury who will be in charge of the NEACT website.

Sandra turned over the teaching to Laura Francis, our instructor, who guided us through the process of posting information to the ctclerks website. This initial meeting was to familiarize us with the steps involved giving more clerks the ability to put information on the web.

Following an excellent presentation by Laura the meeting adjourned at 5:45 p.m.

Respectfully submitted,

Sarah V. Becker
CTCA Secretary